

Annual Convention Report

The 132nd Annual Convention of The Diocese of West Missouri



Resident Census

Recently we averaged 92-95 residents; split between ~23 in Assisted Living Facility (ALF) and ~70 in Skilled Nursing Facility (SNF includes memory care). On any given day, about 93 people call St. Luke's "home." Generally speaking, our breakeven point is ~100 residents but we prefer to be at 110+, provided we can adequately staff to provide exceptional care.

Financial

St. Luke's is a non-profit ministry. Operationally, August 2021 was considered breakeven (\$4K surplus), and three months (Jun-Jul-Aug) was slightly below (<\$12K>). We are thankful for breakeven and any surplus allows for flexibility in the ministry.

COVID

In the past 3 weeks, there have been zero COVID cases in the building – staff or residents. We are allowing both indoor and outside visits. ALF residents may receive visitors in their rooms. Two "visitation rooms" have been set-up for SNF residents. Visitors must register upon entering the facility and follow all COVID protocols and guidelines. SNF visitors should call in advance for an appointment. Jasper county is switching the COVID tracking metric from positivity rate to transmission rate. The recent positivity rate of ~8.1% meant once a week testing of non-vaccinated employees but now the recent and higher transmission rate - ~109 - mandates twice a week testing. These metrics are county-wide.

Staff

We are blessed with a dedicated and caring staff. Recently, we have been able to fill 1 LPN position, 2 CNA positions and the DON position. We also have a plan to fill the CDM position with an internal candidate. When necessary, we have been able to bridge scheduling gaps using a combination of overtime and agency (temp) employees. Openings remain for 1 LPN, 2 CNAs and 2 CMTs at minimum.

BOD

We anticipate filling the vacant board seat left by a recent resignation during the October board meeting. The Nominating Committee has been asked to continue seeking qualified candidates to fill other available board seats.

Initiatives

Three initiatives underway worth mentioning:

- **Sustaining Life at St. Luke's Committee (SLC)**
SLC is about open dialog and relationship building. The SLC tries to meet weekly, at the facility (outside) during the workday. Participation is entirely voluntary and subject to ongoing work requirements. There is no agenda other than to be present, listen and exchange ideas for building the community of St. Luke's. All are welcome.
- **Policy Work**
An ongoing effort to review and update policies. A Pet Policy was recently put in effect. We are now working on a Van policy with an initial draft review scheduled for the October board meeting. Future work will be 'as needed,' but we expect revisions to the employee handbook.
- **Capital Projects**
Upcoming capital projects include replacing the one of the kitchen HVAC units and upgrading the computer server (includes switching to a new support provider). The server support change will take place within the month and the new server should arrive before the end of the year. We are taking advantage of the cooler fall weather to explore options for the HVAC unit as this will be a significant expense for the ministry.

Respectfully submitted

Kevin Johnson
President, St. Luke's Board of Trustees